



**DOVE ACADEMY**  
OF DETROIT

## **Dove Academy COVID-19 Preparedness and Response Plan**

Address of School District: 20001 Wexford, Detroit, MI 48234

District Code Number: 82930

Building Code Number(s): 08501

District Contact Person: Tommy Brooks, 313-366-9110

District Contact Person Email Address: [tommybrooks@choiceschools.com](mailto:tommybrooks@choiceschools.com)

Local Public Health Department: Wayne County Health Department: Address: 33030 Van Born Rd, Wayne, MI 48184

Local Public Health Department Contact Person Email Address: [mroman@waynecounty.com](mailto:mroman@waynecounty.com)

Name of Intermediate School District: Wayne RESA

Name of Authorizing Body: Oakland University

Date of Adoption by Board of Directors: 8/10/2020



### Assurances

- The Academy will cooperate with local public health authorities if a confirmed case of COVID-19 is identified and, in particular will collect the contact information for any close contacts of the affected individual from two days before he or she shows symptoms to the time when he or she was last present at the Academy.
- The Academy acknowledges that it is subject to the rules governing workplace safety established in section 1 of Executive Order 2020-114 or any successor order, and has adopted a Workplace Preparedness Plan. A copy of this plan is attached.
- The Academy will be or is closed to in-person instruction when the region in which it is located is in Michigan Safe Start Plan Phases 1-3.
- The Academy's sponsored inter-school, after school activities and athletics will be suspended when the region in which it is located is in Michigan Safe Start Plan Phases 1-3.
- The Academy will comply with guidance from the United States Department of Education, including its Office of Civil Rights and office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- The Academy will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement if applicable.
- The Academy prohibits indoor assemblies that bring together students from more than one classroom during Michigan Safe Start Plan Phase 4.

President of the Board of Directors

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Date  
8/10/2020



## **Introduction and Overview**

Dove Academy is a public school academy located in Detroit, MI. Dove is a school that uses a blended learning model to provide scholars from Preschool through Eighth grade opportunities to receive high quality instruction across all content areas. Dove's vision is to create a world where everyone soars. Dove's mission is to provide a high quality education so that all scholars become contributing members of an ever- changing global society. Dove values: scholars developing respect, collective responsibility, open-communication, a sense of urgency and being student- focused.

Dove Academy executed the continuity of learning plan to ensure that all scholars would be engaged in continuous learning opportunities when the state of Michigan closed down on March 13th. The entire Dove Academy staff came together within 24 hours to collaborate at a high level to develop a plan that could be implemented within a 48 hour turn around period. Dove started implementing the continuous learning plan immediately, reaching out to parents and students to allay their fears. The Academy did a great job at executing internally as well as externally. Using all social media platforms, as well as school messengers to keep families updated and informed with information pertaining to safety, health and instruction. In the beginning stages of the shut down, teachers connected with scholars and families to provide direct instruction virtually as well as small group and individual office hours for additional support.

The intensive student support network worked to ensure that families received available resources and information to deal with trauma and family loss during this uncharted period of time we faced. Dove Academy followed the guidelines and requirements given in accordance with the executive orders and authorizer direction. After multiple forms of feedback from various stakeholders, it is obvious that we can improve and provide a better learning experience for all scholars.

Dove's Preparedness Plan was developed by school administration, the Building Network Team, Board members and other community stakeholders. Operations and Academics were the two focal points for these decisions and framework for the plan.



## **Plan for Operating during Phases 1, 2 or 3 of the Michigan Safe Start Plan**

### **Phase 1, 2, or 3 Safety Protocols**

Dove Academy will comply with all required elements of the Safe Start Plan. Over the summer, the Academy has been actively preparing for the return of students. Currently, anyone entering the building has their temperature taken and answers a few simple health questions, and is required to sign in and out. In addition to acquiring masks, hand-sanitizer, and thermometers, the maintenance team has installed directional signage in hallways, six foot distancing markers and hung plexiglass barriers in the office spaces providing barriers that separate students and others from office staff. They continue to investigate more equipment to guard against any transmission of disease including plexiglass desk separators and multi-person thermal scanners.

<b><u>Safety Phase 1, 2, or 3</u></b>	
PPE and Hygiene	For any essential staff that may enter the building, mask wearing will be required 100% of the time.
Spacing and Movement	The Academy will not be open to students. Any adults in the building will follow spacing requirements, maintaining no less than 6-feet of distance between themselves and others.
Screening Students	The Academy will not be open to students. All staff who may report to the building, as an essential worker, will have their temperature checked and will answer a short health questionnaire for admittance.



Responding to Positive Tests among Staff and Students	The Academy will not be open to students. However, should a staff member who was on site test positive, all required notifications will be made to the health department and to anyone who may have encountered the staff member, while maintaining the confidentiality of the infected staff member.
Food Service, Gatherings, and Extracurricular Activities	All gatherings and extracurricular activities will be cancelled. Food distribution will be available through a no-contact, drive-up delivery system two days per week,
Athletics	All athletics will be suspended.
Cleaning	Individuals who report to the building will be trained in cleaning any surfaces or spaces they have worked in; the custodial team will maintain any spaces that may be used by adults including classrooms, meeting spaces, common spaces and restrooms. All custodial staff will be provided with, and be required to wear all necessary PPE.
Busing and Student Transportation	The Academy does not provide busing.

### **Phase 1, 2, or 3 Mental & Social-Emotional Health**

While in Phases 1-3, the Academy will be closed to in person instruction however we recognize the stress felt not only by students and families, but also by our staff. The following professional learning will take place for staff prior to the start of the school year.



<b><u>Mental &amp; Social-Emotional Health Phase 1, 2, or 3</u></b>	
Screening	<p>We will utilize the following screeners:</p> <ul style="list-style-type: none"><li>• Ages and Stages Questionnaire-Social Emotional (<a href="#">ASQ-SE</a>) for all pK-K students</li><li>• Student Risk Screening Scale (<a href="#">SRSS</a>) for all students in grades 1-12, which is a free screener.</li></ul> <p>We have identified our school social worker and student advocates as the point people for administering this screener and following up with any results that indicate further action. A tracking tool that respects all FERPA rules, will be employed. All parents will be notified of the use of the screener and be allowed to opt out. In Phases 1, 2 or 3, the school social workers and trained staff will conduct the screener one-on-one with students, remotely.</p>
Staff Training	<p>Staff will be trained on recognizing symptoms of distress and in rapidly responding to this distress. In Phases 1-3, they will also refer to any student who discontinues attendance in remote-learning, following a protocol established during the spring.</p>
Crisis Management Plan	<p>The Academy has a crisis management plan in place, with an in-house team who are connected to resources at Choice Schools Associates.</p>
Wellness Resources	<p>During our “Bootcamp” professional development time, which begins on August 24, practicing self-care and resources to support that will be covered. Also, all Dove Academy employees have access to free, confidential counseling services through <a href="#">Mutual of Omaha</a>’s Employee Assistance Program (EAP)..</p>
Communication about Return to Work	<p>In Phases 1, 2, or 3, efforts will be made to contact any victims of the virus to make sure they are doing well and to support them; the focus of that message will be that Dove is ready to welcome them</p>



	back as soon as we are able. Recommendations to support services will also be offered.
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**Resources to support this work:**

- [Jackson County System of Behavioral Health Care for Children](#)
- [Exploring Feelings - Adventures in Learning - PBS Parents](#)
- [Why Do We Lose Control of Our Emotions?](#)
- [CASEL Reunite, Review, Thrive](#)
- [MDE COVID-19 Social and Emotional Learning Resources](#)
- [Building Positive Conditions for Learning at Home](#)

**Phase 1, 2, or 3 Instruction**

Dove teachers will be using a Learning Management System , Canvas. Professional Learning will be provided to teachers by accessing tutorial videos throughout the summer and more training during our PD Boot Camp in August. Teachers will be utilizing resources from the core curriculum as well as Google Classroom to integrate into Canvas. Priority standards will be aligned within daily lessons and will be uploaded into canvas for teachers to post for their scholars.

Dove Academy will be utilizing a student centered learning model to incorporate best practices such as PBL, critical thinking, and application to ensure students are receiving choice and able to learn about topics of their personal interests. Scholars will be introduced to online tools, and other social distancing resources that are available. Scholars are exposed to an array of examples of ways in which to “ Own Learning”, from being able to show their knowledge through application. Study Island, IXL, Raz-Kids are used as a supplement to assist in the deeper learning of priority standards and modules per grade level as well as enrichment for areas of need within individual learning plans.

Scholars will be assessed for placement, intervention, and enhancements using , Acadience, NWEA, and grade level common assessments. Progress will be reported and stored through the MiStar Parent Portal. Scholars will be able to sign out a technology device, to use for online learning. If families need Internet access we will provide them with it. We have collected all information from current Dove families to meet this need and ask new families as they apply.



Scholars with IEPs will be contacted by their special education teacher for online interventions and support services. Special education teachers will collaborate with general education teachers about their students' progress and how to best help these students in the assessments and goals as outlined in the students' IEPs. Speech and occupational therapists will reach out to the students to continue their service. The 504 coordinator will reach out to those students about their needs and provide the services they need. Title one interventionists will create a schedule of students that need the support in Math and ELA after the fall NWEA benchmarking test.

Online attendance will be taken daily by teachers in accordance with the guidelines set by Wayne RESA and MDE. Dove plans to follow all protocols in Phases 1-3, however, since Dove is a preK-8 school, we will not be implementing one of the protocols: Secure supports for students who are transitioning to post secondary. Dove is a Pre-K- 8th Grade school and therefore does not have support for students entering postsecondary education.

<b><u>Instruction Phase 1, 2 or 3</u></b>	
Governance	The plan has been developed based on lessons learned during the spring shutdown, parent feedback through numerous surveys which will continue through August 5, 2020. Additionally, our teacher leadership teams have been engaged across the summer providing guidance and feedback. We are also surveying staff about their comfort and concerns with the return of in-person instruction and the support they need to implement remote learning more effectively than in the spring. Our Board of Directors has walked through this plan with us each step of the way and will have vetted this fully prior to its submission.





<p>Remote Instruction</p>	<ul style="list-style-type: none"><li><input type="checkbox"/> Any students needing materials in their home language will be provided with those and assistance through Wayne RESA will be sought if necessary.</li><li><input type="checkbox"/> Summer work by staff has identified essential standards and is developing units using our current, evidence-based Math and ELA curriculum. Teachers are developing these units in Google classroom and planning for daily interactions with students as well as office-hours for struggling students or questions with parents.</li><li><input type="checkbox"/> NWEA MAP will be used in the first two weeks of school to determine student's readiness to learn. This assessment will be supplemented with local assessments as as Acadience reading.</li><li><input type="checkbox"/> IEP's and 504's will be reviewed and implemented either completely or using recovery learning.</li><li><input type="checkbox"/> A plan for common assessments that can provide feedback for individual students or course correction for the Academy is underway. A calendar that aligns these to the essential standards is in development. Teachers became accustomed to this system during the 19-20 school year prior to the closure and are now adapting that practice to remote learning.</li><li><input type="checkbox"/> Students who need additional supports such as OT, PT, Speech Path., etc., will continue to receive these services through their provider remotely in a one-on-one environment.</li></ul>
<p>Communication and Family Supports</p>	<p>The Academy has numerous means of communicating with families including email, text messages, School Messenger, Class Dojo, notices on our website, and will be adding Canvas, the LMS. Parents and students will all be trained in accessing and using Canvas and other applications during orientation held in numerous virtual meetings.</p> <p>In addition to regular notifications, parents will be advised about their student's current grade level proficiency, and the learning plans for each unit of instruction moving forward. The Academy views this year as an opportunity to revise grading and how it reports to parents on student learning in a way that supports growth and encourages participation. Moving to a descriptive narrative about student growth, as opposed to grades, seems most important considering the disruption</p>



	<p>to learning, but acknowledging that progress must be documented and reported for growth to continue and to involve parents genuinely.</p>
<p>Professional Learning</p>	<p>Prior to the start of the school year, teachers will be trained in cultural responsiveness, implicit bias, and in the structural and systemic inequities that have been present in schooling preventing our students from achieving at a rate similar to their economically privileged peers.</p> <p>In addition to this, teachers will be trained in how the brain learns best, and how digital learning is most likely to succeed. Throughout the year, the use of Canvas and creating units of study that can be accessed and assessed with parity either in-person or remotely will be the focus of on-going professional development throughout the year.</p> <p>Establishing what high quality instruction looks like in a student centered learning environment will be another aspect of teacher professional development, as well as learning to identify students who are struggling emotionally under these circumstances.</p> <p>As they did throughout the spring shut down, PLC's will continue, where teachers will evaluate student engagement and success and adjust plans accordingly. During PLC's teachers will share the results of their common assessments, and adjust the following units accordingly.</p>



<p>Monitoring</p>	<p>Families have been and will continue to be surveyed about their technology needs and devices will be provided as needed. We will make all efforts to guarantee internet access. We can currently provide one device per household and will add devices as affordable.</p> <p>Daily attendance will be taken through Canvas, and done in conjunction with expectations from pupil accounting at Wayne RESA.</p> <p>In addition to weekly virtual instructional hours with teachers, parents will receive regular notifications about their students' progress on grade level assessments. Teachers will provide feedback on the grade level assessments, both interim and summative to determine next steps for students. The MTSS process will continue during Phases 1-3, setting up individual or small group meetings with interventionists.</p>
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**Phase 1, 2, or 3 Operations**

Dove Academy will ensure all necessary materials and supply chain for cleaning supplies are maintained as well as continuing to maintain the school in good working order. The school will be executed daily with disinfection protocols that are aligned to the disinfection protocols .

<p><b><u>Operations Phase 1, 2 or 3</u></b></p>	
<p>Facilities</p>	<p>The Facilities Director continues to keep the Academy in good working order and could welcome students in on short notice. As mentioned in the safety section, all necessary cleaners and disinfectants are procured and a refilling schedule in place.</p> <p>The Academy is prepared to follow CDC guidance on disinfection should a person who has been onsite be diagnosed with COVID-19. The Academy is prepared to and will enact all disinfection and</p>



	<p>safety measures whether or not community spread is present, minimal, or moderate.</p>
<p>Technology</p>	<p>The Academy has both an onsite Technology Director as well as a tech support company to enact all of the recommendations on pages 19-20 of the Roadmap. Specifically, we have surveyed all families, several times, about their technology needs as well as what worked best for them in the spring; the Assistant Principal coordinates technology distribution and usage; the AP, in conjunction with our Technology vendor, manages our district technology plan which includes safe and sanitary device distribution and a means to return devices for maintenance. There is a team of staff, led by the AP, to train staff in using technology in effective, remote teaching and the use of Canvas to provide assignments, feedback, and progress reports. A parent and student orientation, as well as a learning contract, will be provided at the beginning of the school year.</p>
<p>Budget, Food Service, Enrollment, Staffing</p>	<p>Dove Academy will work with its EMO, Choice Schools Associates, to establish a budget and manage staffing, including recruitment, hiring, and onboarding, to meet the needs of remote learning. We will continue the procedures established in the spring for food service distribution with a contact free pick-up schedule two days a week.</p>

**Plan for Operating during Phase 4 of the Michigan Safe Start Plan**

**Phase 4 Safety Protocol**

During Phase 4, the Academy will offer families the option of learning in-person or remotely. At the time of this writing, 55% of parents are requesting their students learn online. Should these numbers remain true, or even decrease to 50%, up to the first day of Academy, September 8, 2020, the Academy will be able to follow spacing and movement guidelines, as well. **The Academy will comply with ALL required and strongly recommended protocols under Phase 4 in the Return to Academy Roadmap.**



### Safety Phase 4

PPE and Hygiene	<p>Facial coverings will be worn by all staff, all the time. The Academy has acquired a considerable number of masks for any staff member or student that forgets their mask, and has some N95 masks for the staff members whose work requires their having such a mask.</p> <p>Students in Grades 6-8 will have masks on all day. Students in grades K-5 will be required to wear masks whenever passing, using restrooms, or in any other public spaces. Medical exemptions will be honored, with a doctor's note requested. Any student who refuses to follow the mask wearing requirement will be transferred to the remote learning program. Staff members who do not have a valid medical reason for not wearing a mask will no longer be employed at the Academy, if their presence on campus is required.</p> <p>The Academy will have adequate supplies to support healthy hygiene behaviors. Time will be spent at the beginning of the school, and during teachers professional development prior to the start of school, on teaching children how to engage in healthy hygiene behaviors. Students will have individual supplies, in individual bags, and will be trained in not sharing these items. Items that are used by numerous students, such as math manipulatives will be used one-at-a-time, and placed into a receptacle for disinfecting prior to being used again. Teachers will engage students in cleaning up high-touch surfaces frequently throughout the day.</p>
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<p>Spacing and Movement and Access</p>	<p>The Academy has installed signage that indicates traffic patterns and spacing in areas where applicable (hallways, offices). Classrooms will be set up to honor the guidelines of social distancing. Classrooms that have tables will employ plexiglass dividers. Teachers will maintain a space at the front of the classroom as much as possible. Windows will be opened when weather permits, and, as weather permits, teachers will be encouraged to conduct class outside as much as possible.</p> <p>Family members, visitors, volunteers and others will, in general, be advised that they should not plan to enter the school. However, when necessary, they will only be granted admission when wearing a mask, will be screened for their temperature and administered a health survey, and their entrance and exit times will be logged, as well as where in the building they were.</p> <p>GSRP student arrival will be outside of the K-8 population and will be staggered by classroom to establish classroom “pods” and alleviate the mixing of GSRP students.</p>
<p>Screening Students and Staff</p>	<p>Parents will all be counseled in evaluating their child(ren) of all ages, including GSRP, on fitness for school--any temperature or signs of a student being unwell should indicate not to send them to school. All students will have their temperature taken upon entry to the school. Students with a temperature above 100.4 will be quarantined with a caring adult who will be equipped with PPE until the child can be picked up. The child will be walked out to the guardian. All occasions where a student registers a high temperature will be logged.</p> <p>Staff will receive a check-in on their phones via CrisisGo evaluating their fitness for work in school each day, this information is logged within the app. Staff will also get a temperature check upon reporting to school and will be sent home should they have a temperature exceeding 110.4 degrees.</p>



<p>Responding to Positive Tests among Staff and Students</p>	<p>The Academy will follow the local health department recommendations, including but not limited to:</p> <p>The student/staff person AND all household members of the student/staff person are immediately excluded from school. The confirmed positive student/staff person must isolate at home. The</p> <p>student/staff person must be excluded from school until</p> <ul style="list-style-type: none"> <li>• 3 days with no fever without the use of fever-reducing medication) and</li> <li>• Respiratory symptoms have improved (e.g. cough, shortness of breath) and</li> <li>• 10 days since symptoms first appeared.</li> </ul> <p>Household members, classmates, and teachers of the quarantined student/staff person who are close contacts are excluded for 14 days after their last date of close contact.</p> <p>The Academy will report any positive cases among students and staff to enable contact tracing efforts.</p>
<p>Food Service, Gatherings, and Extracurricular Activities</p>	<p>Lunches will either be served in classrooms, outside, or if in the lunchroom, in small groups with staggered times. All hygiene protocols will be followed by all staff.</p> <p>Assemblies or field trips to indoor spaces will all be suspended. Extracurricular clubs and activities will continue where spacing can be maintained.</p>
<p>Athletics</p>	<p>The Academy will follow all guidance from MHSAA, and all required protocols on page 27 of the Return to School Roadmap. Specifically, proper hand hygiene techniques before and after practices, events, and gatherings; all</p>



	<p>equipment disinfected before and after every use; individual and clearly marked water bottles; no fist bumps, high fives or other necessary contact; no shared equipment usage indoors; no large scale indoor events; outdoor events will only allow spectators if social distancing can be maintained and face coverings are worn. We will not use buses to transport students during this time.</p>
<p>Cleaning</p>	<p>All required protocols on page 27 of the Roadmap will be followed, in addition to frequent cleaning in the classroom during the school day of high-touch surfaces (table/desk top wipe downs every two-hours, for example). The use of spaces or products that might have multiple users during the day will be suspended (i.e., students will not travel to the computer lab, or STEAM space—all activities will be in a single classroom); student desks will be wiped down hourly by students with provided wipes; playground structures will undergo normal maintenance, but use of it will be limited and staggered; all cleaning products will be safely stored away from children; staff will wear gloves, masks, etc., when performing cleaning activities.</p>
<p>Busing and Student Transportation</p>	<p>The Academy does not provide transportation.</p>





<b><u>Mental &amp; Social-Emotional Health Phase 4</u></b>	
Screening	<p>We will utilize the following screeners:</p> <ul style="list-style-type: none"> <li>● Ages and Stages Questionnaire-Social Emotional (ASQ-SE) for all pK-K students</li> <li>● Student Risk Screening Scale (SRSS) for all students in grades 1-12, which is a free screener.</li> </ul> <p>We have identified our school social worker and student advocates as the point people for administering this screener and following up with any results that indicate further action. A tracking tool that respects all FERPA rules, will be employed. All parents will be notified of the use of the screener and be allowed to opt out. In Phases 1, 2 or 3, the school social workers and trained staff will conduct the screener one-on-one with students, remotely.</p>
Staff Training	Staff will be trained on recognizing symptoms of distress and in rapidly responding to this distress.
Crisis Management Plan	The Academy has a crisis management plan in place, with an in-house team who are connected to resources at Choice Schools Associates.
Wellness Resources	During our “Bootcamp” professional development time, which begins on August 24, practicing self-care and resources to support that will be covered. Also, all Dove Academy employees have access to free, confidential counseling services through <a href="#">Mutual of Omaha</a> ’s Employee Assistance Program (EAP)..
Communication about Return to Work	In Phase 4, Dove will be prepared to welcome staff or students back to work or school and will protect their privacy, while also supporting Recommendations to support services will also be offered.



**Resources to support this work:**

- [Jackson County System of Behavioral Health Care for Children](#)
  - [Exploring Feelings - Adventures in Learning - PBS Parents](#)
  - [Why Do We Lose Control of Our Emotions?](#)
  - [CASEL Reunite, Review, Thrive](#)
  - [MDE COVID-19 Social and Emotional Learning Resources](#)
  - [Building Positive Conditions for Learning at Home](#)
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### **Phase 4 Instruction**

Dove teachers will be using a Learning Management System, Canvas. Professional Learning will be provided to teachers by accessing tutorial videos throughout the summer and more training during our PD Boot Camp in August. Teachers will be utilizing resources from the core curriculum as well as google classroom to integrate into Canvas. Priority standards will be aligned within daily lessons and will be uploaded into canvas for teachers to post for their scholars.

Dove Academy will be utilizing a student-centered learning model to incorporate best practices such as PBL, critical thinking, application, to ensure students are receiving choice and able to learn about topics of their personal interests. Scholars will be introduced to online tools, and other social distancing resources that are available. Scholars are exposed to an array of examples of ways in which to “Own Learning”, from being able to show their knowledge through application. Study Island, IXL, Raz-Kids are used in a supplementary fashion to assist in the deeper learning of priority standards and modules per grade level as well as enrichment for areas of need within individual learning plans.

Scholars will be assessed for placement, intervention, and enhancements using Acadience, NWEA, and grade level common assessments. Progress will be reported and stored through the Mistar Parent Portal. Scholars will be able to sign out a technology device, to use for online learning. If families need Internet access we will provide them with it. We have collected all information from current Dove families to meet this need and ask new families as they apply.

Scholars with IEPs will be contacted by their special education teacher for online interventions and support services. Special education teachers will collaborate with general education teachers about their students' progress and how to best help these students in the assessments and goals as outlined in the students' IEPs. Speech and occupational therapists will reach out to the students to continue their service. The 504 coordinator will reach out to those students about their needs and provide the services they need. Title one interventionists will create a schedule of students that need the support in Math and ELA after the fall NWEA benchmarking test.

Online attendance will be taken daily by teachers in accordance with the guidelines set by Wayne RESA and MDE. Dove plans to follow all protocols in Phase 4, however, since Dove is a K-8 school, we will not be implementing one of the protocols: Secure supports for students who are transitioning to post-secondary. Dove is a Pre-K- 8th Grade school and therefore does have support for students entering postsecondary education.



<b><u>Instruction Phase 4</u></b>	
Governance	<p>The plan has been developed based on lessons learned during the spring shutdown, parent feedback through numerous surveys which will continue through August 5, 2020. Additionally, our teacher leadership teams have been engaged across the summer providing guidance and feedback. We are also surveying staff about their comfort and concerns with the return of in-person instruction and the support they need to implement remote learning more effectively than in the spring. Our Board of Directors has walked through this plan with us each step of the way and will have vetted this fully prior to its submission.</p>
Remote Instruction	<ul style="list-style-type: none"><li>• Any students needing materials in their home language will be provided with those and assistance through Wayne RESA will be sought if necessary.</li><li>• Summer work by staff has identified essential standards and is developing units using our current, evidence-based Math and ELA curriculum. Teachers are developing these units in Google classroom and planning for daily interactions with students as well as office-hours for struggling students or questions with parents.</li><li>• NWEA MAP will be used in the first two weeks of Academy to determine student readiness to learn. This assessment will be supplemented with local assessments as well as Acadience reading.</li><li>• IEP's and 504's will be reviewed and implemented either completely or through a contingency plan.</li><li>• A plan for common assessments that can provide feedback for individual students or course correction for the Academy is underway. A calendar that aligns these to the essential standards is in development.</li><li>• Students who need additional supports such as OT, PT, Speech Path, etc., will continue to receive these services through their provider remotely in a one-on-one environment.</li></ul>



<p>Communication and Family Supports</p>	<p>The Academy has numerous means of communicating with families including email, text messages, School Messenger, Class Dojo, notices on our website, and will be adding Canvas, the LMS. Parents and students will all be trained in accessing and using Canvas and other applications during orientation held in numerous virtual meetings.</p> <p>In addition to regular notifications, parents will be advised about their student's current grade level proficiency, and the learning plans for each unit of instruction moving forward. The Academy views this year as an opportunity to revise grading and how it reports to parents on student learning in a way that supports growth and encourages participation. Moving to a descriptive narrative about student growth, as opposed to grades, seems most important considering the disruption to learning, but acknowledging that progress must be documented and reported for growth to continue and to involve parents genuinely.</p>
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<p>Professional Learning</p>	<p>Prior to the start of school, teachers will be trained in cultural responsiveness, implicit bias, and in the structural and systemic inequities that have been present in schooling preventing our students from achieving at a rate similar to their economically privileged peers.</p> <p>In addition to this, teachers will be trained in how the brain learns best, and how digital learning is most likely to succeed. Throughout the year, the use of Canvas and creating units of study that can be accessed and assessed with parity either in-person or remotely will be the focus of on-going professional development throughout the year.</p> <p>Establishing what high-quality instruction looks like in a student centered learning environment will be another aspect of teacher professional development, as well as learning to identify students who are struggling emotionally under these circumstances.</p> <p>As they did throughout the spring shut down, PLC's will continue, where teachers will evaluate student engagement and success and adjust plans accordingly. During PLC's teachers will share the results of their common assessments and adjust the following units accordingly.</p>
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<p>Monitoring</p>	<p>Families have been and will continue to be surveyed about their technology needs and devices will be provided as needed. We will make all efforts to guarantee internet access. We can currently provide one device per household and will add devices as affordable.</p> <p>Daily attendance will be taken through Canvas, and done in conjunction with expectations from pupil accounting at Wayne RESA.</p> <p>In addition to weekly virtual instructional hours with teachers, parents will receive regular notifications about their students' progress on grade level assessments. Teachers will provide feedback on the grade level assessments, both interim and summative to determine next steps for students. The MTSS process will continue during Phases 1-3, setting up individual or small group meetings with interventionists.</p>
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### **Phase 4 Operations**

Dove Academy will ensure all necessary materials and supply chain for cleaning supplies are maintained as well as continuing to maintain the school in good working order. The school will be executed daily with disinfection protocols that are aligned to the disinfection protocols .

Facilities	<p>The Facilities Director continues to keep the Academy in good working order and could welcome students in on short notice. As mentioned in the safety section, all necessary cleaners and disinfectants are procured and a refilling schedule in place.</p> <p>The Academy is prepared to follow CDC guidance on disinfection should a person who has been onsite be diagnosed with COVID-19. The Academy is prepared to and will enact all disinfection and safety measures whether or not community spread is present, minimal, or moderate.</p>
Technology	<p>The Academy has both an onsite Technology Director as well as a tech support company to enact all of the recommendations on pages 19-20 of the Roadmap.</p>
Budget, Food Service, Enrollment, Staffing	<p>Dove Academy will work with its EMO, Choice Schools Associates, to establish a budget and manage staffing, including recruitment, hiring, and onboarding, to meet the needs of remote learning. We will continue the procedures established in the spring for food service distribution with a contact free pick-up schedule two days a week.</p>



## **Plan for Operating during Phase 5 of the Michigan Safe Start Plan**

### **Phase 5 Safety Protocols**

There are no differences between Phase 4 and 5 for Dove Academy.

### **Phase 5 Mental & Social-Emotional Health**

There are no differences between Phase 4 and 5 for Dove Academy.

### **Phase 5 Instruction**

As of the writing of this document, Dove Academy does not anticipate any difference in its plan from Phase 4 or Phase 5, with the exception that more parents may choose the in-person option. At the start of school, we will ask parents to declare which option they are choosing for the first quarter. Should events and the sentiment of our parents change to the degree that more students will be on campus, we will review our instructional plan. However, it is our expectation, based on parent feedback, that until we are in Phase 6, our primary mode of instruction will be remote, but with a good deal of engagement through the use of projects and inquiry-based assignments, whether students are in-person or at home.

### **Phase 5 Operations**

There are no differences between Phase 4 and 5 for Dove Academy





**DOVE ACADEMY**  
OF DETROIT

**RESOLUTION APPROVING THE COVID-19 PREPAREDNESS AND RESPONSE PLAN (“PREPAREDNESS PLAN”) AND APPROVAL OF CHARTER CONTRACT AMENDMENT**

DOVE ACADEMY OF DETROIT(the “Academy”)

A special meeting of the Academy Board of Directors was held on the 10TH day of August 2020, at 6:00 p.m.

The meeting was called to order at 5:05 p.m. by Board Member Jarod McGuffey:

Present: Jarod McGuffey, Arnesha Jackson (nee Jennings), Christina Gray, Sara Miller (at 5:10 PM), and Therese Muier

Absent: None \_\_\_\_\_

The following preamble and resolution were offered by Board Member Jarod McGuffey and supported by Board Member Arnesha Jackson.

**BACKGROUND**

On June 30, 2020, in response to the novel coronavirus (COVID-19) pandemic affecting our state, Governor Gretchen Whitmer issued Executive Order 2020-142 (the “Order”) that, provides a structure to support all schools in Michigan as they plan for a return of preK-12 education in the fall. Under the Order, all schools must adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) laying out how they will cope with the disease across the various phases of the Michigan Safe Start Plan. Under the Order and the Michigan Safe Schools: Michigan’s 2020-2021 Return to School Roadmap developed by the COVID-19 Task Force on Education Return to School Advisory Council (“Return to School Roadmap”), schools retain flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions.

Acting under the Michigan Constitution of 1963 and Michigan law, the Order and the Return to School Roadmap state:

1. Coronavirus relief funds under the Coronavirus Aid, Relief, and Economic Security Act will be provided and may be used to aid in developing, adopting, and following a COVID-19 Preparedness Plan under section 2 of the Order.
2. Every school must develop and adopt a Preparedness Plan that is informed by the Return to School Roadmap.
3. By August 15, 2020 or seven days before the start of the school year for students, whichever comes first: the Academy Board must approve its Preparedness Plan.
4. By August 17, 2020, the Academy’s authorizing body, OAKLAND UNIVERSITY(“Authorizer”), must collect the Preparedness Plan and transmit such plan to the Superintendent and to the State Treasurer.
5. By August 17, 2020, the Academy must prominently post its approved Preparedness Plan on the Academy’s website home page.

**THE ACADEMY BOARD THEREFORE RESOLVES THAT:**

1. The attached Preparedness Plan is approved. See Exhibit 1.
2. The attached Contract amendment, incorporating the Preparedness Plan into the Contract, is approved. See Exhibit 2. This Contract amendment shall remain in effect as long as The Preparedness Plan remains in effect. The Board President is authorized to sign and submit the Contract amendment to the Authorizer for approval.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.
4. The Academy will deliver from time to time such information regarding the implementation of the Academy's Preparedness Plan as the Authorizer or Michigan Department of Education may reasonably request.
5. Any Board policies or provision of Board policies that prohibit or impede the Academy's compliance with The Preparedness Plan or Executive Order 2020-142 are temporarily waived, suspended or altered.
6. This Resolution shall take immediate effect and continue through the end of the state of emergency and disaster declared in Executive Order 2020-127 and any subsequent executive order declaring a state of emergency or disaster in response to COVID-19 or the end of the 2020-2021 school year, whichever is earlier.

Ayes: 5

Nays: 0

Resolution declared adopted.

By:   
Board Secretary ~~President~~

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Print Name: Jarod McGuffey  
President, Academy Board

[Exhibit 1: Attach Copy of Preparedness Plan]

[Exhibit 2: COVID-19 Preparedness Plan Contract Amendment]

**COVID-19 PREPAREDNESS PLAN CONTRACT AMENDMENT**

**BETWEEN**

**OAKLAND UNIVERSITY**  
**(AUTHORIZING BODY)**

**AND**

**DOVE ACADEMY OF DETROIT**  
**(PUBLIC SCHOOL ACADEMY)**

**AUGUST 17, 2020**

**COVID-19 PREPAREDNESS PLAN CONTRACT AMENDMENT**

**DOVE ACADEMY OF DETROIT**

In accordance with Article IX of the Terms and Conditions, incorporated as part of the Contract to Charter a Public School Academy and Related Documents, issued by **OAKLAND UNIVERSITY** (“University Board”) and **DOVE ACADEMY OF DETROIT**(“Academy”) on August 4, 2020 (“Contract”), the parties agree to amend the Contract as follows:

1. The attached Preparedness Plan, approved by the Academy Board, is incorporated into the Contract.
2. Any updates to the Preparedness Plan, approved by the Academy Board, shall be added to this Contract amendment upon receipt by the Charter Schools Office.
3. This Contract amendment shall remain in effect until the earlier of (i) the end of the 2020-2021 school fiscal year or (ii) the rescission of Executive Order 2020-142, including any successor executive order authorizing a Preparedness Plan.

This Contract amendment is hereby approved by the University Board and the Academy through their authorized designees and shall have an effective date of August 17, 2020.

Dated: August 17, 2020

\_\_\_\_\_  
By: Name of Signatory  
OAKLAND UNIVERSITY  
Designee of the University Board

By:   
Board Secretary ~~Secretary~~ President

Dated: August 17, 2020

\_\_\_\_\_  
By: Jarod McGuffey, Board President  
DOVE ACADEMY OF DETROIT  
Designee of the Academy Board